[redacted]

[redacted]

[redacted]

[redacted]

[redacted]

[redacted]

[redacted] the orders for [redacted] have exceeded those of all previous books put out by the [redacted] Home Missions Council. We have sent out 7000 copies and have ordered more.

We can hardly understand that any one objects to the Presbyterian Department of Missionary Education, and should like the committee to advise us as to what we do about furnishing free leaflet helps for study class leaders by the Department. Inasmuch as Christianity supplies such aids to classes in women's societies, and also pamphlets to Presbyterian Guilds, the question arises as to whether we should supply without charge helps on Presbyterianism by any other text book for women's societies. On January twenty-first we were asked to give them fifty sets of leaflets on this subject, and then we inquired how many sets we would want but our question was rather too close to the mark. Please give us advice.

In the Presbyterian Department of Missionary Education appeal is made for home mission literature except helps for young people's study classes, including Y.P.C.E.'s and other societies of young men and women who may be still under age for junior work better. Recently they asked for sample collection envelopes for mission bands with the intention of advertising them as they had before. We should like to know if they have any connection with organizations of children enough in the line of Sunday school work, and whether we are supposed to furnish literature to them for any of these organizations.

[redacted]

In a communication from the office of our Women's Board secretary just received she asks that the annual report of our literature department be in her hands by March first. If we grant her request we shall be obliged to prepare figures for this report in February and it can therefore cover only ten or eleven months of the fiscal year. If we wait until the end of February we can make it cover eleven months. Is it the advice of the committee that we do this? We cannot close our financial records until March thirty-first unless our treasurers will be willing that the report we render shall not tally with the report on their books. Please advise us.

[redacted]

We need the advice of the committee also with regard to exhibits of literature at summer conferences. Last year our delegates at Northfield reported that our display was too small. It was from a financial standpoint larger than we could afford. We sent literature amounting to $30.15 of which material amounting to $22.20 came back; express both ways amounted to $1.68. To Chautauqua we forwarded literature amounting to $14.97 of which $3.75 was returned; express charges $1.35. Of course we must pay transportation both ways. Viewing the situation from our department it would not pay to send a special worker to care for the literature, and it does not pay to send supplies for sale without special care. Mrs. Crane of Plainfield gave considerable time to the selling of literature at Northfield last summer, though a saleswoman was provided by the conference, but her time and interests were necessarily divided among all denominations represented. Please let us know what shall be our policy for this next season of conferences.

Orders for literature.

Since September first we have received and copied from our letters for transfer to other offices 888 requests for publications not included in our department. This work seems absolutely necessary to keep our reputation good, but it consumes hours of time that we should like to devote to other matters.

Return of literature.

Though our rules about the return of literature after presbyterial and synodical meetings are quite strict, many presbyterial and synodical secretaries of literature continue to return a large percentage of the supplies sent for their meetings, and the work of adjusting their accounts consumes considerable time in our office.

We shall be grateful if the committee has any remedy to suggest for these difficulties.

2. [redacted]

Our department has absolutely no literature of historical character on missions in the following fields.

[redacted]
Indians (On this field we have Dr. Geo. F. Mahee's historical pamphlet now out of date.)
[redacted]
[redacted]
[redacted]
Cuba and Porto Rico

2. Monthly topics for which we are poorly equipped.

We are poorly equipped with information that will serve to develop programs on the following monthly topics.

March ——— Immigration
August ——— Young People's Missions
November --- Mexicans in the United States.

3. Programs.

May we have twelve programs on the topics for 1914 printed similarly to those in the "Mission Courses"? They should be based upon the topics and subtopics recommended by our Board. The material in the "Home Mission Monthly" seldom covers sub-topics.

If practical, bright, up-to-date and original, such programs will sell well. We would suggest that twelve capable persons with a practical knowledge of conducting local meetings be asked to prepare them and that the material in each be timed for a meeting here. They should be in type by July 1, 1913.

4. Map Talks.

These sell so well that we cannot afford to disregard the demand for them. We now have map talks on New Mexico and Cuba and Porto Rico only and our stock of 750 copies of the latter will become exhausted with the demand next May when this field will be the topic studied in societies.

New map talks are needed on the following fields:

Alaska
India
Burmese
Mountaineers

5. Bulletins.

Instead of the school leaflets that have always been kept in stock may we have bulletins giving up-to-date items and informal notes on all the schools for which scholarships and salaries are solicited? These could be printed in inexpensive form to sell at a price that would permit of larger circulation and greater publicity for our school work. If this plan is adopted the old school leaflets can be allowed to run out of print, but we should have ample historical material on each field.

6. Topics for leaflets on school work.

1. The Industrial Mission School Work.
2. How the Bible is taught in our schools.
3. Community work as conducted by our Woman's Board.

7. Illustrated Lectures.

The following subjects are suggested. The first should be a lecture for children.

1. Why the children of our schools appeal to the children of our churches.
2. Some pictures showing results of our school work.

8. Recitations.

Small collections of only best home mission recitations, either prose or poetry for platform use.

(Several small leaflets containing a dozen or half dozen recitations each printed under a topic would be more acceptable than a large collection on various topics under one cover.)

9. Sets of charts.

Diagrams and pictures showing the work of the Woman's Board for display in local, presbyterial, synodical and other meetings such as summer conferences.

10. Helps on Text Book 1913-1914.

We have absolutely no leaflet material on the topic that will be treated in this book; the fusion of the Immigrant peoples in American.

11. **Biographical Sketches.**

1. John Eliot
2. David Brainerd
3. John Sergeant, Missionary to the Stockbridges
4. Azariah Horton, first missionary to the Indians of Long Island
5. Mrs. A.E.W. Robertson
   Her daughter, Miss Alice Robertson, could write acceptably.
6. Thomas S. Williamson, D.D., Missionary to the Dakotas
7. Julian Nice Dusk, a Ute Indian - see "Home Mission Monthly" March 1906 (The sketch in the magazine might be amplified.)
8. Jesse Y. Purvis
9. Carl Schurz among the Pimas
10. Isaac Renville of the Sioux
11. Yellow Fox, aged 90, youngest convert of the Omahas

Brief Sketches of the lives and work of living missionaries who have served our Board for a term of years. The following are suggested.

Miss Stephenson
Miss Goodrich
Miss McCord
Miss Johns
Miss Gibson
Miss Helen Clark
Mrs. King

11. cont.

Miss Julia Phillips
Miss McBeth
Miss Craig
Miss Blaine
Miss Hyson
Miss Ordway
Miss Boone

We might also have personal experiences of the early days of Alaskan missions by Mrs. E.S. Willard, 4852 No. Winchester Ave., Chicago, Ills. (She is now an invalid from the hardships endured in that pioneer work.)

12. "Grateful Memories".

Does the committee favor publishing in leaflet form the article by Mrs. O.E. Boyd bearing this title that appeared in the July 1912 issue of the "Home Mission Monthly"? Mrs. Boyd was asked to speak for a limited time at our annual meeting and this was her address. She might amplify it if desirable to publish it in permanent form.

[redacted]

14. Annuals for 1915-1916.

Topics 1914 (Should be in type July 1st.)
Prayer Calendar 1914 (Edition should be 16000 copies)
Sunday school program for Thanksgiving (A platform exercise that will not interfere with the lesson period will be preferable to a program.)
Praise Meeting Program 1915.
"Home Mission Notes" for 10 months 1915

25. Keys out of print. Mixing stock remaining.

Present stock.

675	—	Alimentand Cottage Industries
•	—	Invitation to Junior Meeting - note form
•	—	Key Unit - Mountaineers of the South, by Rev. Geo.J. McAfee
•	—	Missionary Manual
•	—	Only a Boy School, by Miss Goldrich
•	—	Our Greatest National Inheritance, by Mrs. Jones
•	—	Rose Leaves
•	—	Six Little Girls of the Mountains
•	—	Wee Mite Charts
200	—	Worker Secretary
100	—	Children of the New North
200	—	Cumulo Roll Certificate (Individual)
500	—	Hand Book for Presbyterian and Synodical Workers
300	—	Hints on Home Missions for Presbyterian Young People
326	—	Herald Voices
200	—	Laura Sunderland Memorial School
200	—	Little Navajo of the Desert
125	—	Missions among the North American Indians
300	—	National Obligations
250	—	Old Twilight
500	—	Outlook for Patriotism
200	—	People without a Country

15. cont.

300 —— Service Engagement
155 —— Schoolhouse Pupbhet Test
200 —— Story of a Leaflet
200 —— Systematic and Proportionate Giving
200 —— A Visit
100 —— When the Postman Comes to St. Lawrence Island
100 —— Glimpses of a Home Missionary

ANNUAL MINUTES OF PUBLICATION COMMITTEE

JANUARY 20, 1915.

Present - Mrs. Walker, chairman, Mrs. Beckett, Mrs. Corning, Mrs. Pingry of Publication Committee; Miss Fraser, Mrs. Gildersleeve, and Miss Petrie, executive officers, and Miss Finks, editor of "Home Mission Monthly" Administration

New Issues. The statement was made that the budget of new helps including thirty-four articles sent to secretaries of literature in September was larger than any previous list of additions to their files and we fear it was really too large for them to absorb or adequately advertise, but returns in sales have since been so good as to exceed the receipts of the first nine months of last year.

Moved that the plan to send leaflets to presbyterial and synodical secretaries semi-annually be followed as in the past.

"P.D.M.E." Moved that packets of free helps be furnished the Presbyterian Department of Missionary Education for study classes in all organizations other than women's societies, young women's societies, Westminster Guilds and bands, which are auxiliary to the Woman's Board of Home Missions. Carried.

"P.D.M.E." The following questions were raised.

Is the Presbyterian Department of Missionary Education supposed to handle any home mission literature except helps for young people's study classes, including Y.P.S.C.E. and other societies of young men and women? No.

Are they to fill orders for our junior text books? No. Recently they asked for sample collection envelopes for mission bands with the intention of advertising them we were led to believe. We should like to know if they have any connection with organizations of children except in the line of Sunday school work, and whether we are supposed to furnish literature to them for any of these organizations. No.

Moved and carried that the Presbyterian Department of Missionary Education is not to handle any home mission literature except helps for young people's study classes, including Y.P.S.C.E., and other societies of young men and women. They are not to fill orders for junior text books, nor shall they furnish literature to any of these organizations of children except in the line of Sunday school work. All such orders to be referred to the respective secretaries of the Woman's Board of Home Missions.

Literature at Summer Conferences. Moved that we have a display of our literature at summer conferences and that a sub-committee of the Publication Committee take the matter into consideration as to the best way of presenting our work through this medium. Carried.

Return of Literature. Moved that Miss Fraser correspond with Women's Foreign Boards in order that we may have a uniform policy.

1. Historical Leaflets.

Moved that the Board of Home Missions be asked if they will ask Rev.S.Hall Young to prepare such leaflet. Carried.
Moved that the chairman confer with Dr. Moffett in regard to bringing the historical pamphlet on the Indians by Dr. McAfee up-to-date.
Moved that Miss Crowell be encouraged to finish the leaflet on the Mexicans.
Moved that the Mormon leaflets be referred to Miss Fraser for correspondence with Mr. Murphy, Dr. Wishard and Mrs. Stevenson.
Moved that Prof. Childs be asked to complete the leaflet on the Mountaineers.
Moved that leaflets on Cuba and Porto Rico be referred to Miss Crowell.

2. Monthly Topics.

Immigration - Depend upon Immigration Department.
Young People in Missions - Moved that Miss Petrie collect, prepare and edit material for young people, Mrs. Gildersleeve to do the same for bands and Cradle Roll Tots.
Mexicans - Encourage Miss Fish to revise her "Home Mission Monthly" stories and Mrs. Prudence Clark Ortega to finish the Mexican article she has in hand.

3. Programs.

Request for twelve programs on the topics for the year was laid on the table.

4. Map Talks.

Moved that map talks on all our fields be prepared by Miss Crowell from the historical leaflets.

5. School Leaflets.

Motion that the school leaflets be continued as usual.

6. Topics for Leaflets on School Work.

(a) The Industrial Mission School Work.
(b) How the Bible is Taught in Our Schools.
(c) Community Work as Conducted by Our Women's Board.

Moved that these topics be embodied in regular school leaflets.

Moved that Miss Crowell prepare two leaflets for hands developing the subject matter she presented in outline.

7. Stereoptican Lectures.

(a) Why the children of our schools appeal to the children of our churches.
(b) Some pictures showing results of our school work.

No action taken.

8. Small collections of only best Home Mission recitations, either prose or poetry for platform use are needed.

Referred to Miss Crowell for execution.

9. Sets of Charts.

Referred to Miss Rue for execution.

10. Helps on Text Book 1913-1914.

Moved to refer to Mrs. Stelzle.

11. Biographical Sketches.

Refer those desiring information to the public library, our own library and Dr. Moffett's collection.

12. "Grateful Memories".

Moved that we do not print in leaflet form.

13. Literature for country women who cannot attend missionary meetings.

Moved and carried that we do not prepare special literature for women who cannot attend missionary meetings.

14. Annuals for 1913-1914.

Topics - 1914 - Referred to editor of "Home Mission Monthly", executive officers and Mr. McAfee.
Calendar - Referred to Miss Crowell.
S.S. Program for Thanksgiving - A platform exercise is approved.
Praise Meeting Program - Suggestion that it be short enough for a meeting without omitting anything.
"Home Mission Notes" - Moved to be referred to chairman and Mrs. Pingry for adjustment.

15. Reprints.

Allanstand Cottage Industries - Write Miss Goodrich
Invitation to Praise Meeting, note form - Reprint
Mountaineer Map Talk - Do not reprint
Missionary Barrel - Do not reprint
Only a Day School - Do not reprint
Our Greatest National Inheritance - Reprint
Rose Leaves - Do not reprint
Six Little Girls of the Mountains - Do not reprint
Wee Mite Chests - Do not reprint
Basket Secretary - Do not reprint
Children of the Far North - Do not reprint
Hand Book for Presbyterial and Synodical Workers - Revise
Hints on Home Missions for Presbyterian Young People - Advise with Mrs.Bennett
Herald Voices - Do not reprint
Laura Sunderland Memorial School - Do not reprint
Little Davids of the Desert - Do not reprint
Missions among the North American Indians - See Historical Leaflets
National Obligations - Reprint (?)
Old Dwight - (?) Decide later
Outlet for Patriotism - Do not reprint
People without a Country - Do not reprint
Previous Engagement - Do not reprint
Schoolhouse Farthest West - Reprint in good form
Story of a Leaflet - Do not reprint
Systematic and Proportionate Giving - Do not reprint
A Wheel - Do not reprint unless revised
When the Postman Comes to St.Lawrence Island - Do not reprint
Whispers of a Home Missionary - Do not reprint
Cradle Roll Certificate (Individual) - Undecided.